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March 9, 2009

CalEMA Local Assistance Monitoring Branch 3650 Schriever Avenue Mather, CA 95655

Subject:

Report of Audit of OES Grants for the Period July 1, 2007 through June 30, 2008

Grant Awards RC 07191057, RC 07231057 and DV 07211057

Please find enclosed the completed subject reports of **Wild Iris Women's Services of Bishop**, **Inc.**, for the Fiscal Year ended June 30, 2008.

Respectfully,

Lisa K. Reel
Executive Director

AUDIT REVIEW #(s)

Date Reviewed:

Reviewer's Initials:

Date Review(s) Completed:

Date Review(s) Completed:

BISHOP, CALIFORNIA 93514

Report of Audit of OES Grants For the Period July 1, 2007 through June 30, 2008

Neely Accountancy Corp. Certified Public Accountant 16055 Ventura Blvd, Suite 1212 Encino, CA 91436

Report on Audit of OES Grants For the Period July 1, 2007 through June 30, 2008

TABLE OF CONTENTS

I.	Summary	2
II.	Background	4
III.	Status of Prior Audit Findings	6
IV.	Findings	7
V.	Independent Auditor's Report	8
VI.	Independent Auditor's Report on Internal Control Structure	10
VII.	. Independent Auditor's Report on Compliance in Accordance with Government	ent
	Auditing Standards	12
VIII	I. Exhibits:	
I	Exhibit A - Status of Cash	14
I	Exhibit B - Statement of Approved Budget and Cumulative	
	Expenditures	15
Ι	Exhibit C - Statement of Costs Clamed and Accepted	16
I	Exhibit D - Form OES 201	17-19
IX.	Grantee's Response	20

Report on Audit of OES Grants For the Period July 1, 2007 through June 30, 2008

SUMMARY

I have performed an audit of the grants listed below. These grants were awarded to Wild Iris Women's Services of Bishop, Inc. by the State of California, Office of Emergency Services (OES).

Grant Number	Grant Period	Grant Award	Expenditures Claimed
RC07191057	07/01/07 - 06/30/08	\$ 133,035	\$133,035
RC07231057	07/01/07 - 06/30/08	133,035	129,891
DV07211057	07/01/07 - 06/30/08	243,973	243,973

The Status if Cash (Exhibit A), the Statement of Approved Budget and Cumulative Expenditures (Exhibit B), and the Statement of Cost Claimed an Accepted (Exhibit C) are referred to as the program statements of Wild Iris Women's Services of Bishop, Inc. These statements are prepared from the grant budget approved by OES, the report of Expenditures and Request for Funds (OES Form 201) (Exhibit D), and records.

My audit of these program statements covered each grant from the grant award date through the final, or most recent monthly, OES Form 201 submitted to OES. The objectives of my audit were to determine:

- 1. The fairness of Wild Iris Women's Services of Bishop, Inc.'s final, or most recent monthly, OES Form 201 submitted to OES.
- 2. The agency of Wild Iris Women's Services of Bishop, Inc. internal control stricture.
- 3. Whether Wild Iris Women's Services of Bishop, Inc. complied with applicable laws and regulations.

An entrance conference was held on August 19, 2008 to inform Wild Iris Women's Services of Bishop, Inc. personnel as to the scope of the audit. At the completion of the audit on March 3, 2009, an exit conference was held to inform those in attendance of the audit results.

Questioned costs and costs recommended for disallowance are defined by OES Questioned costs are costs which require additional support, or which require an allowability interpretation by OES. Costs recommended for disallowance are costs which I have documentary evidence beyond reasonable doubt that an organization is in violation of legislative or regulatory requirements, or specific conditions of pertinent grants. Costs questioned or recommended for disallowance results from audit procedures applied on a sample basis and may not represent total costs that may have been questioned or disallowed had all expenditures been tested.

Report on Audit of OES Grants For the Period July 1, 2007 through June 30, 2008

I. SUMMARY (continued)

The audit did not disclose any questioned costs. See Exhibit C and Section IV for complete details.

The audit did not identify any administrative findings. See Section IV for complete details.

Report on Audit of OES Grants For the Period July 1, 2007 through June 30, 2008

II. BACKGROUND

OES awarded grants to Wild Iris Women's Services of Bishop, Inc. for the following program areas:

MONO COUNTY SEXUAL ASSAULT VICTIM SERVICES PROGRAM

Project staff and sexual assault volunteers will be readily available to provide support services to sexual assault victims residing in Mono County through the 24 hour crisis hotline and/or direct request during regular business hours. Services provided by Wild Iris Women's Services, Inc. include immediate crisis intervention counseling service to victims, on-going support, accompaniment and legal advocacy and support, referrals to community agencies as appropriate.

Project staff will attend regular meetings with collaborative agencies in Mono County, including Mono County Child Protective Services, Sheriff's Department, Victim Witness, District Attorney's Office and Mammoth Lakes Hospital to discuss current needs and to develop strategies for implementation of program objectives. Project staff will also actively participate in the Mono County Sexual Assault Response Team (SART) task force.

INYO COUNTY SEXUAL ASSAULT VICTIM SERVICES PROGRAM

Project staff and rape crisis volunteers will be readily available to provide support services to sexual assault victims residing in Inyo County through the 24 hour crisis hotline and/or direct request during regular business hours. Services provided by Wild Iris Women's Services, Inc. include immediate crisis intervention counseling service to victims, on-going support and referrals to community agencies as appropriate.

Project staff will attend regular meetings with collaborative agencies in Inyo County, including Inyo County Child Protective Services, Sheriff's Department, Victim Witness, District Attorney's Office, Mental Health, and Northern and Southern Inyo Hospitals to discuss current needs and develop strategies for implementation of program objectives. Project staff will also actively participate in the Inyo County SART task force.

Report on Audit of OES Grants For the Period July 1, 2007 through June 30, 2008

II, BACKGROUND (continued)

DOMESTIC VIOLENCE ASSISTANCE PROGRAM

Project staff and volunteers maintain a 24-hour crisis hotline and provide counseling to adult domestic violence victims. Wild Iris Women's Services of Bishop, Inc. maintains a business center which is open during routine business hours, Monday through Friday, and is accessible to victims of domestic violence not in need of shelter.

Wild Iris Women's Services of Bishop, Inc. provides emergency shelter services, and emergency food and clothing for domestic violence victims and their children. Wild Iris Women's Services of Bishop, Inc. provides emergency response to calls from law enforcement on a 24-hour basis, a 24-hour response to domestic violence victims in hospital emergency rooms, and emergency transportation to a shelter or their safe location on a 24-hour basis for domestic violence victims. Wild Iris Women's Services of Bishop, Inc. provides counseling to the children of domestic violence victims, court and social services advocacy for domestic violence victims, and legal assistance with temporary restraining orders and other protective and/or custody orders for domestic violence victims.

Wild Iris Women's Services of Bishop, Inc. establishes, maintains and participates in a local community services network to assure appropriate response to domestic violence victims' needs. Wild Iris Women's Services of Bishop, Inc. provides household establishment assistance to domestic violence victims.

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Report on Audit of OES Grants For the Period July 1, 2007 through June 30, 2008

III. STATUS OF PRIOR AUDIT FINDINGS

The following Office of Emergency Services Grants awarded to Wild Iris Women's Services of Bishop, Inc. were audited by Neely Accountancy Corp., Certified Public Accountant for the period July 1, 2006 through June 30, 2007:

RC06181057 RC06221057 DV06200057

There were not any prior audit findings.

Report on Audit of OES Grants For the Period July 1, 2007 through June 30, 2008

IV. FINDINGS

The audit did not disclose any findings.

NEELY ACCOUNTANCY CORP. CERTIFIED PUBLIC ACCOUNTANT 10757 McLENNAN AVENUE GRANADA HILLS, CA 91344

IV. INDEPENDENT AUDIOR'S REPORT

Wild Iris Women's Services of Bishop, Inc. Bishop, California 93515

I have audited the Status of Cash (Exhibit A), the Statement of Approved Budget and Cumulative Expenditures (Exhibit B), and the Statement if Costs Claimed and Accepted (Exhibit C) of Wild Iris Women's Services of Bishop, Inc. for the grants awarded be the State of California, Office of Emergency Services (OES), as noted below:

Grant Number	Audit Period
RC07191057	07/01/07 -06/30/08
RC07231057	07/01/07 06/30/08
DV07211057	07/01/07 -06/30/08

The amounts included in the program statement are the responsibility of management. My responsibility is to express an opinion on these statements.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the program statements are free of material misstatement. An audit included examining, on a test basis, evidence supporting the amount presented in the program statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the program statement. I believe that my audit provides a reasonable basis for my opinion.

Wild Iris Women's Services of Bishop, Inc. prepares OES Form 201's in accordance with OES requirements. The accounting practices used to prepare the OES Form 201's may differ in some respects from generally accepted accounting principles. Accordingly, the accompanying program statements, which are based in part on the OES Form 201, are not intended to present the financial position and results of operations in conformity with accounting principles generally accepted in the United States of America.

In my opinion, the program statements referred to in the first paragraph present fairly, in all material respects, the status of cash, the approved budget and cumulative expenditures and the allowable costs for the grant and grant periods audited.

NEELY ACCOUNTANCY CORP.

In accordance with <u>Government Auditing Standards</u>, I have also issued a report dated February 19, 2009 on my consideration of Wild Iris Women's Services of Bishop, Inc. internal control structure and a report dated February 19, 2009 on its compliance with laws and regulations.

This report is intended solely for the information and use of the State of California, Office of Emergency Services and Wild Iris Women's Services of Bishop, Inc. management and should not be used for any other purpose. The restriction is not intended to limit the distribution of the report, which is a matter of public record.

Nelly Accountancy Corp.

February 19, 2009

Member: American Institute of Certified Public Accountants California Society of Certified Public Accountants

NEELY ACCOUNTANCY CORP. CERTIFIED PUBLIC ACCOUNTANT 16055 Ventura Blvd, Suite 1212 Encino, CA 91436

VI. INDEPENDENT AUDITIOR'S REPORT ON THE INTERNAL CONTROL STRUCTURE IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Wild Iris Women's Services of Bishop, Inc Bishop, California 93515

I have audited the Status of Cash (Exhibit A), the Statement of Approved Budget and Cumulative Expenditures (Exhibit B), and the Statement if Costs Claimed and Accepted (Exhibit C) of WIWS for the grants awarded be the State of California, Office of Emergency Services (OES), noted below, and have issued my report thereon dated February 19, 2009:

Grant Number	Audit Period
RC07191057	07/01/07 - 06/30/08
RC07231057	07/01/07 - 06/30/08
DV07211057	07/01/07 - 06/30/08

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and <u>Government Auditing Standards</u>, issued by the Comptroller General if the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the program statements are free of material misstatement.

In planning and performing my audit of the program statements of Wild Iris Women's Services of Bishop, Inc. for the grants and periods indicated in the first paragraph, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing our opinion on the program statements and not to provide assurance on the internal control structure.

The management of Wild Iris Women's Services of Bishop, Inc. is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objective of an internal controls structure is to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of the OES Form 201. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that effectiveness of the design and operation of policies and procedures may deteriorate.

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I have obtained an understanding if the design of relevant polices and procedures and whether they have been placed in operation, and we assessed control risk. I also have performed tests of controls to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that I considered relevant to presenting and detecting irregularities that are material to the program statements, and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have direct and material effect on the program statements. My tests were less in scope than would be necessary to render an opinion on internal controls structure policy and procedures. Accordingly, I do not express such an opinion.

I did not note any certain matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Wild Iris Women's Services of Bishop, Inc. ability to record, process summarize, and report financial data consistent with the assertions of management in the program statements.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk errors or irregularities in amount that would be material in relation to the program statements being audited may occur and may not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would be not necessarily disclose all matter in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

This report is intended for the information and use of the State of California, Office of Emergency Services and Wild Iris Women's Services of Bishop, Inc. management. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Nelly Associations Corp.

February 19, 2009

NEELY ACCOUNTANCY CORP. CERTIFIED PUBLIC ACCOUNTANT 16055 Ventura Blvd, Suite 1212 Encino, CA 91436

VII. INDEPENDENT AUDIOR'S REPORT ON COMPLIANCE WITH GOVERNMENT AUDITING STANDARDS

Wild Iris Women's Services of Bishop, Inc. Bishop, California 93515

I have audited the Status of Cash (Exhibit A), the Statement of Approved Budget and Cumulative Expenditures (Exhibit B), and the Statement if Costs Claimed and Accepted (Exhibit C) of WIWS for the grants awarded be the State of California, Office of Emergency Services (OES), as noted below and have issued my report thereon dated February 19, 2009:

Grant Number	Audit Period
RC07191057	07/01/07 - 06/30/08
RC07231057	07/01/07 - 06/30/08
DV07211057	07/01/07 - 06/30/08

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the program statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the Wild Iris Women's Services of Bishop, Inc. is the responsibility of the Wild Iris Women's Services of Bishop, Inc. As part of obtaining reasonable assurance about whether the program statements are free of material misstatements, I performed tests of Wild Iris Women's Services of Bishop, Inc. compliance with certain provisions of laws, regulations, contracts and grants. However, my objective was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

Reported non compliance findings consist of irregularities and illegal acts that are not clearly inconsequential and instances of other noncompliance that are material to the program statements. Irregularities are intentional misstatements or omissions of amounts or disclosures in the program statements. Illegal acts are violations of prohibitions contained in contracts or grant agreements that cause us to conclude that the aggregation of the misstatements resulting from those failures or violations are material to the program statements. The results of my tests of compliance did not disclose any material instances of noncompliance.

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I did not note any instances of noncompliance which would affect the program statements.

This report is intended for the information and use of the State of California, Office of Emergency Services and Wild Iris Women's Services of Bishop, Inc. management. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

NEELY ACCOUNTANCY CORP.

February 19, 2009

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Status of Cash For the Period July 1, 2007 through June 30, 2008

Grant Number RC07191057 July 1, 2007 to June 30, 2008	
Cash on hand, June 30, 2007 Grant cash received Grantee matched funds Grantee expenditures	\$ - 112,446 20,589 (133,035)
Cash on hand at the end of grant period	\$
Grant Number RC07231057 July 1, 2007 to June 30, 2008 Cash on hand, June 30, 2007 Grant cash received Grantee matched funds Grantee expenditures Cash on hand at the end of grant period	\$ - 112,446 20,589 (_133,035) \$
Grant Number DV07211057 July 1, 2007 to June 30, 2008	
Cash on hand, June 30, 2007 Grant cash received Grantee matched funds Grantee expenditures	\$ - 200,070 43,903 (_243,973)

Cash on hand at the end of grant period

See accompanying notes to program statements.

Statement of Approved Budget and Cumulative Expenditures For the Period July 1, 2007 to June 30, 2008

		Expenditures Claimed				
	Budget	Grant	Match	Total	Variance	
Grant Number RC07191057 July 1, 2007 to June 30, 2008						
Personal Services Operating Expenses Equipment	\$114,090 18,945	\$87,815 24,631	\$20,589 - -	\$108,404 24,631	\$5,686 (5,686)	
Totals	\$133,035	\$112,446	\$20,589	\$133,035	\$0	
Grant Number RC07231057 July 1, 2007 to June 30, 2008						
Personal Services Operating Expenses Equipment	\$111,941 21,094 -	\$88,208 21,094 -	\$20,589 - -	\$108,797 21,094	\$3,144 - -	
Totals	\$133,035	\$109,302	\$20,589	\$129,891	\$3,144	
Grant Number DV07211057 July 1, 2007 to June 30, 2008						
Personal Services Operating Expenses Equipment	\$206,568 37,405	\$162,665 37,405	\$43,903 - -	\$206,568 37,405	-	
Totals	\$243,973	\$200,070	\$43,903	\$243,973		

See accompanying notes to program statements

Statement of Costs Claimed and Accepted For the Period July 1, 2007 to June 30, 2008

Grant Number RC07191057 July 1, 2007 to June 30, 2008	Per Exhibit D Costs Claimed	Costs Accepted	Per Audit Costs Questioned	Costs Reccommended for Disalowance
Personal Services Operating Expenses Equipment Totals	\$108,404 24,632 - \$133,036	\$108,404 24,632 - \$133,036	-	- - - -
Grant Number RC07231057 July 1, 2007 to June 30, 2008				
Personal Services Operating Expenses Equipment	\$108,797 21,094	\$108,797 21,094		
Totals	\$129,891	\$129,891		
Grant Number DV07211057 July 1, 2007 to June 30, 2008				
Personal Services	\$206,568	\$206,568	8	= :
Operating Expenses Equipment	37,405	37,405		
Totals	\$243,973	\$243,973	-	

See accompanying notes to program statements

REPORT OF EXPENDITURES AND REQUEST FOR FUNDS

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(7) CONTACT PERSON	(8)		(9) E-MAIL ADDRESS LEEEL MAIL D-IRIS.ORG AT RAX NI IMPER	
(4) RECIPIENT AWARD NUMBER	RC 05211057 (5) FEDERAL EMPLOYER IDENTIFICATION NUMBER:	77-0039382	(6) BILLING PERIOD X FINAL	90-unf
(1) RECIPIENT	WILD IRIS WOMEN'S SERVICES OF BISHOP, INC. (2) PROJECT TITLE	Inyo County Sexual Assault Victims Services Program	(3) ADDRESS	P.O. BOX 697 BISHOP, CA 93515

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3650 Schriever Avenue

MAIL TO: OES ACCOUNTING

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OPERATING EXPENSES

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EQUIPMENT
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EXPENDITURES

PERSONAL SERVICES

CATEGORY

Under penalty of perjury, I certify that I am the duly authorized officer of the claimant herein; this claim is in all respects true, correct, and all expenditures were made in accordance with all applicable laws, rules, regulations including, but not limited to Government Code Sections 1090 - 1096, and grant conditions; and, this claim is for all approved costs incurred within the Grant Performance Period and/or an advance of funds as provided for in the applicable year Budget Act authority.

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TOTAL TO BE PAID

7/25/2006 7/25/2006 DATE Georgan Stottlemyre Lisa K. Reel PROJECT DIRECTOR FINANCIAL OFFICER

3650 Schriever Avenue Mather, CA 95655-4203

MAIL TO: OES ACCOUNTING

REPORT OF EXPENDITURES AND REQUEST FOR FUNDS

FORM 201 (REV. 8/04)

	1	_		1				
		(12)	TOTAL EXPENDITURES	חואס	\$ 100,848		\$ 26,506	€
CONTACT PERSON Lisa Reel PHONE NUMBER 760-872-1703 E-MAIL ADDRESS LREEL@WILD-IRIS.ORG FAX NUMBER 760-872-3462			STATE			*)		
(7) (8) (9) (10)					1		2,037	
ON NUMBER			STATE GRANT		↔		\$	
(4) RECIPIENT AWARD NUMBER RC 05171057 (5) FEDERAL EMPLOYER IDENTIFICATION NUMBER 77-0039382 (6) BILLING PERIOD Jun-06			FEDERAL GRANT					
EW			FEDERAL				e)	
Victims Services Program			(11) FEDERAL	VOCA	e		192	
(1) RECIPIENT WILD IRIS WOMEN'S SERVICES OF BISHOP, INC. (2) PROJECT TITLE Mono County Sexual Assault Victims Services Program (3) ADDRESS P.O. BOX 6897	Biolog, Co soo a		CATEGORY			PERSONAL SERVICES		OPERATING EXPENSES
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TOTAL PROJECT EXPENDITURES

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TOTAL TO BE PAID

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DATE

FINANCIAL OFFICER Lisa K Reel 7/25/2006	PROJECT DIRECTOR	(13) TYPED NAME	7/25/2006	How Kheel	JECT DIRECTOR GEO NOCIAL OFFICER
		Aff Services			- 1

MAIL TO: OES ACCOUNTING 3650 Schriever Avenue Mather, CA 95655-4203

REPORT OF EXPENDITURES AND REQUEST FOR FUNDS

FORM 201 (REV. 8/04)

SERVIII	ENT WILD IRIS WOMEN'S SERVICES OF BISHOP, INC. STITILE Domestic Violence Assistance Program SS X 697 CA 93515	NEW	(4) RECIPIENT AWARD NUMBER DV 05191057 (5) FEDERAL EMPLOYER IDENTIFICATION NUMBER 77-0039382 (6) BILLING PERIOD Jun-06	(7) (7) (8) (9)	CONTACT PERSON Lisa Reel PHONE NUMBER 760-872-1703 E-MAIL ADDRESS LREEL@WILD-IRIS.ORG FAX NUMBER 760-872-3462	
(11) FEDERAL GRANT VOCA		FEDERAL GRANT FVPSA	FEDERAL GRANT VAWA	STATE	STATE	
	2,850	\$ 2,133	33 \$ 32	\$ 2,938		
	1	\$ 6,094	94 \$ 943	8	\$ 197	မာ
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	2,850	\$ 8,227	27 \$ 975	\$ 2,946	\$ 197	\$ 243,973
€		ಈ	% -	Θ	%	\$ 43,903
2,850	20	\$ 8,227	27 \$ 975	\$ 2,946	\$ 197	8

Under penalty of perjury, I certify that I am the duly authorized officer of the claimant herein; this claim is in all respects true, correct, and all expenditures were made in accordance with all applicable laws, rules, regulations including, but not limited to Government Code Sections 1090 - 1096, and grant conditions; and, this claim is for all approved costs incurred within the Grant Performance Period and/or an advance of funds as provided for in the applicable year Budget Act authority.

| SIGNATURE | SIGNATURE

7/28/2006 7/28/2006 Georgan Stottlemyre Lisa K. Reel PROJECT DIRECTOR FINANCIAL OFFICER

Grantee Response For the Period July 1, 2007 through June 30, 2008

IX. GRANTEE RESPONSE

The grantee does not have a response.